MINUTES

SC Architecture Oversight Committee (AOC) Meeting
State Data Center, Room 105
December 17, 2003

AOC Members in Attendance:

Joan Assey	Judicial Department
Gigi Brickle	Legislative Printing
David Foshee	Department of Disabilities and Special Needs
Dan Sherrill	Department of Transportation
Steve Flowers	State Accident Fund
Valerie Goodwin	Commission for the Blind
Pat O'Cain	Comptroller General's Office
Tom Rupsis	State Law Enforcement Division
Khushru Tata	State Board of Technical and Comprehensive Education
Barbara Teusink	Department of Education
Richard Wicker	State Housing, Finance and Development Authority
John Ward	Department of Corrections
Jerry Brown	Department of Labor, Licensing, and Regulations
Larry Johnson (Chairman)	Division of the State Chief Information Officer
Herb Drucker	Department of Mental Health
Mike Garon (At Large)	Department of Revenue

Call to Order
The meeting was called to order at 2:06 pm.

Establish Quorum
A quorum was established.

Approve Agenda
A motion was made, seconded and passed to accept the proposed agenda for the meeting.

Approve Minutes of Last minute
A motion was then made and passed to accept the minutes as written.

New Business

Update on the Election of Alternates/Resignation of Dennis Nalty from AOC
Chuck Fallaw reported on the election of alternates for the *Conservation, Natural Resources, Development and Transportation* and the *Regulatory* functional groups. Chuck Fallaw reported that the *Regulatory* agencies were notified that Randy Erskine was the only nominee for the position of Alternate and that Mr. Erskine needed to be elected by acclamation. Mr. Erskine was

confirmed by the agencies and is the new alternate for the *Regulatory* functional group. Mr. Fallaw went on to report that Eleanor Wimett and Mark Heaton were nominated to represent the *Conservation, Natural Resources, Development and Transportation* functional group. Ms. Wimett was elected via an email ballot by the designated voters of this functional group. Mr Fallaw went on to announce the resignation of Dennis Nalty from the AOC. In keeping with the bylaws, Herb Drucker, an alternate, replaces Mr. Nalty as the representative to the AOC. Mr. Fallaw reported that an election will be conducted as soon as possible to select a new alternate to replace Mr. Drucker.

Update on Strategy for Publishing Approved Standards
Chuck Fallaw explained the proposed Publication Strategy/Process to the AOC. Chuck Fallaw demonstrated to the AOC the Web site and processes for accessing standards. He also demonstrated the process for the receipt of comments via the Website. The Publication Strategy was opened for discussion. No recommendations were made by the AOC members.

Update on Presentation Services Disciplines from Last AOC Meeting

Mr. Jacobs (Vice-chair) presented recommended standards for the Desktop and Laptop Hardware Disciplines.

Desktop Hardware Discipline
Mr. Jacobs presented the standard with the changes that were suggested from the last AOC meeting. The Discipline was then open for discussion. It was recommended to change the Monitor standard to say Flat panel CRT screen, so that there is no confusion as to CRT or LCD monitors. Larry Johnson suggested that the subcommittee create a standard around Intel Compatibility for Desktop and Laptop Hardware and to provide a recommended "best practice". He also appointed Jerry Brown to work with the Presentation Services Subcommittee to make the requested changes for the next AOC meeting.

Laptop Hardware Discipline
There was no discussion. The same issues for Desktop Hardware applied to Laptop Hardware.

This concluded the presentation by Mr. Jacobs.

Presentation by Systems Management Services Domain Subcommittee
Domain Strategy and Principles
Mr. Doug Mader presented and explained the domain strategy and principles for the Systems Management Services Domain Subcommittee. There was also an issue with Disaster Recovery being shared by the Systems Management and Computing Services Subcommittee. The AOC concluded that Disaster Recovery should not be shared and it best resides in Systems Management. AOC recommended rewording of the strategy to reflect a more statewide approach. Due to the scope of these suggestions, Larry Johnson suspended approval of the strategy and principles until the next AOC meeting.

This concluded the presentation by Mr. Mader.

Presentation by Enterprise Applications Domain Subcommittee
Enterprise Resource Planning System Review/Presentation
A presentation on the SAP project was made by Pat O'Cain. The presentation presented the history and implementation of SAP in the Department of Mental Health and the Business Case Study for an Enterprise Resource Planning System. Mr. O'Cain showed the benefits of a centralized system that all State government can share. Chuck Fallaw presented what other States are doing with ERP, and continued with information about the implementation of SAP with the Department of Mental Health and the cost savings that were produced. Mr. Fallaw presented information on the cost of an Enterprise Resource Planning solution. The matter was then opened for discussion. The AOC had questions about the cost of each participating agency and the version of the SAP Software. Mr. O'Cain responded by saying there are cost models that are presently being developed and the implementation of SAP software will be the latest version.

This concluded the presentation by Mr. O'Cain and Mr. Fallaw.

Adjournment: 4:05pm